



Commission Meeting

A G E N D A

Monday, June 10, 2024, 6:00 pm

First 5 Contra Costa, Conference Center

4005 Port Chicago Hwy., Suite 120, Concord CA 94520

1516 Kamole Street, Honolulu, HI 96821

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public. Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Virtual Webinar Information:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89192239770>

Webinar ID: 891 9223 9770

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approve the Minutes of the Commission Meetings on:

3.1 Commission Meeting on April 8, 2024

3.2 Special Commission Meeting on May 6, 2024

4.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

4.1 Approve the Contracts Docket.

4.1.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with CocoKids, Inc. to provide Quality Improvement Navigation (QIN) coaching, ongoing technical assistance (TA), guidance and communication to QIS and QRIS sites, and support in local implementation of the QRIS, in an amount not to exceed \$107,987, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Childhood Education Focus Area: Quality Early Learning (\$573,075), Early Intervention: Inclusive Early Care and Education Environments (\$770,689). Funded 100% First 5 CA Improve and Maximize Programs so All Children Thrive (IMPACT Legacy) funds.

4.1.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Contra Costa County Office of Education to provide rating and management of the Contra Costa Quality Rating and Improvement System (QRIS) in accordance with local implementation requirements and in alignment with regional and state QRIS efforts, in an amount not to exceed \$121,088, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Childhood Education



Focus Area: Quality Early Learning (\$573,075). Funded 100% First 5 CA Improve and Maximize Programs So All Children Thrive (IMPACT Legacy) funds.

- 4.1.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Tandem, Partners in Early Learning to provide a book bag program that trains parents and providers in read-aloud strategies, in an amount not to exceed \$165,565, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Childhood Education Focus Area: Ready Kids East County School Readiness Initiative (\$165,565). Funded 100% Prop 10 funds.
- 4.1.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Contra Costa Crisis Center to maintain a web-based database of Contra Costa Human Services (www.211database.org) for children ages birth to five years old and their families, and to oversee the Help Me Grow 211 call center, in an amount not to exceed \$224,587, for term July 1, 2024 to June 30, 2025. FY2024-25 budget line: Early Intervention Focus Area: Coordinated System of Care, Help Me Grow Services & Developmental Playgroups (\$437,695). Funded 100% Prop 10 funds.
- 4.1.5 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Counseling Options & Parent Education Support Center Inc. to provide Triple P classes to parents with children ages birth to 5 years old, utilizing certified trainers with skill in serving the developmental needs of young children and their families throughout Contra Costa County, in an amount not to exceed \$94,784, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Intervention Focus Area: Triple P Positive Parenting (\$396,567). Funded 100% Prop 10 funds.
- 4.1.6 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with ASPIRANET (to operate the Antioch First 5 Center located at 300 H Street, Antioch, CA) to decrease the payment limit by \$503,250 from \$1,575,000 to \$1,071,750 and change the termination date from June 30, 2026 to June 30, 2025. FY 2024-25 budget line: (\$525,000 year-1), (\$546,750 year-2), Strengthening Families Focus Area: First 5 Centers (\$3,451,710). Funded 100% Prop 10 funds.
- 4.1.7 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with ASPIRANET (to operate the Delta First 5 Center located at 760 1st Street, Brentwood, CA) to decrease the payment limit by \$503,250 from \$1,575,000 to \$1,071,750; change the termination date from June 30, 2026 to June 30, 2025; FY 2024-25 budget line: (\$525,000 year-1), (\$546,750 year-2), Strengthening Families Focus Area: First 5 Centers (\$3,451,710). Funded 100% Prop 10 funds.
- 4.1.8 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Bay Area Community Resources (to operate the Monument First 5 Center located at 1736 Clayton Road, Concord, CA) to decrease the payment limit by \$503,250 from \$1,579,500 to \$1,076,250; change the termination date from June 30, 2026 to June 30, 2025. FY 2024-25 budget line: (\$529,500 year-1), (\$546,750 year-2). Strengthening Families Focus Area: First 5 Centers (\$3,451,710). Funded 100% Prop 10 funds.
- 4.1.9 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Bay Area Community Resources (West County First 5 Center located at 2707 Dover Ave, San Pablo, CA) to decrease the payment limit

by \$674,152 from \$2,114,750 to \$1,440,598; change the termination date from June 30, 2026 to June 30, 2025. FY 2024-25 budget line: (\$708,250 year-1), (\$732,348 year-2), Strengthening Families Focus Area: First 5 Centers (\$3,451,710). Funded 100% Prop 10 funds.

- 4.1.10 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Lincoln (East County First 5 Center located at 355 E. Leland Road, Pittsburg, CA) to decrease the payment limit by \$674,152 from \$2,125,850 to \$1,451,698; change the termination date from June 30, 2026 to June 30, 2025. FY 2024-25 budget line: (\$719,350 year-1), (\$732,348 year-2), Strengthening Families Focus Area: First 5 Centers (\$3,451,710). Funded 100% Prop 10 funds.
 - 4.1.11 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Applied Survey Research, Inc. to provide data analysis and evaluation support, in an amount not to exceed \$100,000, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Evaluation: Professional Services (\$210,750). Funded 100% Prop 10 funds.
 - 4.1.12 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Baby Builders, Inc. to organize developmental playgroups, provide curriculum, materials, staffing, and site coordination support and program oversight, in an amount not to exceed \$106,540, for term July 1, 2024 to June 30, 2025 FY 2024-25 budget line: Early Intervention Focus Area: Coordinated Systems of Care, Help Me Grow Services & Developmental Playgroups: (\$437,695). Funded 100% Prop 10 funds.
 - 4.1.13 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Hubbe, Inc. to provide First 5 Contra Costa with access to the Quality Rating and Improvement System (QRIS) online portal to track, measure, store and report on the QRIS initiative, in an amount not to exceed \$89,254, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Childhood Education Focus Area: Workforce Development (\$56,600). Funded (\$10,000) Workforce Pathways Grant, (\$19,207) Prop 10 funds, and (\$60,047) First 5 CA Improve and Maximize Programs so All Children Thrive (IMPACT Legacy) funds.
 - 4.1.14 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with We Care Services for Children to organize developmental playgroups, curriculum, materials, staffing, and site coordination support and program oversight in an amount not to exceed \$115,069, for term July 1, 2024 to June 30, 2025. FY 2024-25 budget line: Early Intervention Focus Area: Coordinated Systems of Care, Help Me Grow Services & Developmental Playgroups: (\$437,695). Funded (\$106,569) Prop 10 funds, and (\$8,500) Measure X-Children with Disabilities.
- 4.2 **Accept the Minutes from the Executive Committee Meeting on April 8, 2024.**
 - 4.3 **Accept the third quarter financial report FY23-24.**
 - 4.4 **Accept the Executive Director's May/June Report.**
 - 4.5 **Accept the First 5 Contra Costa Certification of Compliance FY24/25 Funding.**
 - 4.6 **Accept the First 5 Conference Center Fee-For-Use Schedule Agreement.**



- 5.0 **CONSIDER for discussion any items removed from the Consent Calendar.** Discussion
- 6.0 **RECEIVE Presentations from the First 5 Centers' Community Advisory Councils (CAC) recommendations resulting from their annual Community Assessment.** Discussion
- 7.0 **Recognize Kim Stadlander for her retirement after 9 years of service as First 5 Contra Costa Quality Improvement Coaching Coordinator.**
- 8.0 **Public Hearing on the First 5 Contra Costa Strategic Plan for FY24/25 to FY25/26 and Long-Term Fiscal Plan.** Action
- 8.1 Open the public hearing on the First 5 Contra Costa Strategic Plan for FY24/25-FY25/26 and Long-Term Fiscal Plan; receive staff presentation; consider all testimony and public comments; close the public hearing; and consider adopting the First 5 Contra Costa Strategic Plan for FY24/25-FY25/26 and Long-Term Fiscal Plan.
- The entire plan can be found at:
<https://www.first5coco.org/commission-executive-committee-meetings/>
- 9.0 **CONSIDER approval of revised Commission Purchasing and Contracting Policies.** Action
- 10.0 **Executive Director's Report**
- 11.0 **Communications**
- **(May 14, 2024) First 5 Network Responds to State Budget Cut Proposals Impacting California's Youngest Children**
 - **(May 22, 2024) May Revision: Multi-Year Continuous Medi-Cal Coverage for Young Children Not Funded Tens of Thousands of CA Children's Medi-Cal Coverage Not Preserved**
 - **(June 4, 2024) Letter re: CalWORKs Home Visiting Program May Revision \$47.1 Million Ongoing Cut**
- 12.0 **Commissioner F.Y.I. Updates**
- 13.0 **Adjourn**



The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.