



September 20, 2023

Dear Prospective Applicant,

We are excited to announce the release of the Request for Vendors (RFV) for Qualified Vendor Services on behalf of First 5 Contra Costa.

First 5 Contra Costa is actively seeking to establish a qualified vendor list (QVL) of vendors with experience and/or subject matter expertise to provide services in each of the following eight (8) service categories:

- Event Planning
- Grant Writer
- Graphic Design
- Meeting Facilitation (Virtual/Hybrid)
- Photograph
- PR, Media Outreach, Strategic Communication [link].ations
- Translation/Interpretation/American Sign Language
- Video Production

To be considered for this opportunity, applicants are required to submit a comprehensive application, along with attachments, through the convenient First 5 Online Application portal. We highly recommend attending the RFQ Informational Webinar on Wednesday, September 27, at 1:00 p.m. to gain detailed information and valuable insights before creating your online profile. [\[Click here to register.\]](#)

Applications will be welcomed on an ongoing basis until the deadline on October 18, 2023, at 5:00 PM. PT.

Should you have any inquiries regarding this RFQ, please do not hesitate to reach out to Lisa R. Johnson at grantsandcontracts@first5coco.org

Please help us spread the word by forwarding this message to your networks or individuals who may find this funding opportunity relevant. For further details about this Request for



Vendors (RFV), please visit the [First 5 Contra Costa website, the About Us tab under “Funding Opportunities.”](#)

Thank you for your invaluable support in helping us realize our vision: ensuring all of Contra Costa's children grow up healthy, prepared for school, and nurtured within safe, caring families and communities.

Warm regards,

The First 5 Contra Costa Team